

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Corporate Performance Panel**

## **Agenda**

**Wednesday, 30th August, 2017**  
at 6.00 pm

in the

**Education Room  
Town Hall  
Saturday Market Place  
King's Lynn**



**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**  
**Fax: 01553 691663**

21 August 2017

Dear Member

**Corporate Performance Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Wednesday, 30th August, 2017 at 6.00 pm** in the **Education Room - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

**2. Minutes (Pages 5 - 12)**

To approve the minutes from the Corporate Performance Panel held on 17 July 2017.

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

**6. Chairman's Correspondence (if any)**

**7. Presentation on Homes in Multiple Occupation**

The Panel will receive a presentation from the Housing Services Operations Manager.

**8. CIC Area Offices (Pages 13 - 18)**

**9. Updated Equalities Policy**

The Panel will receive a presentation from the Policy, Performance and Personnel Manager.

Members of the Environment and Community Panel have been invited to the meeting for this item of Business.

**10. Committee Work Programme 2017/2018 (Pages 19 - 22)**

To note the Committee's Work Programme for 2017/2018.

**11. For Information - Employment Monitoring Figures - Annual Report (Pages 23 - 36)**

**12. Date of Next Meeting**

To note that the date of the next meeting of the Corporate Performance Panel will take place on 9 October 2017.

To:

**Corporate Performance Panel:** B Anota, B Ayres, P Beal (Vice-Chairman), J Collop, N Daubney, G Hipperson, Howman, H Humphrey, J Moriarty, A Morrison, D Tyler and G Wareham (Chairman)

**Portfolio Holders:**

Councillor A Lawrence, Housing and Community  
Councillor Mrs K Mellish, Facilities and ICT

**Management Team Representative:**

Debbie Gates, Executive Director Central and Community Services

**Appropriate Officers:** The following officers are invited to attend in respect of the Agenda item shown against their name:

- Item 7: Sheila Farley, Housing Services Operations Manager
- Item 8: Jo Hillard, Assistant CIC Manager
- Item 9: Becky Box, Policy, Performance and Personnel Manager